



## Emergency Services Training Primer

**Emergency Services (ES) is one of the Civil Air Patrol's three major mission areas.** Members earn **Operational Qualifications** by completing the tasks required for each **ES Achievement** on the **Speciality Qualification Training Worksheet (SQTR)**.

**There is a specific SQTR for each ES Achievement.** You must receive your Squadron Commander's approval before you can begin training for an Achievement and again when you begin advanced training in the Achievement. Once you complete an Achievement or are approved for training, the Achievement will be recorded on your CAP Specialty Qualification Card, more commonly known as your CAP Form 101 card. Trainee status is identified by an asterisk.

**You can print a copy of your 101 card and SQTR at any time from eServices.** Log on to eServices and click on "My Operations Qualifications/National Reports" under "CAP Utilities" (left side of the screen after you login to eServices). Then click on Emergency Services (located on the top blue bar). The only three tabs you need to use are the "101 Card", "SQTR Entry", and "SQTR Worksheet". Your ES trainer can provide you more information on using the eServices Operations Qualifications functions.

**The SQTR identifies each task required for an Achievement and records when you completed the task.** A full description of each task, required knowledge items, and evaluation procedures are located in the appropriate **Task Guide**. **All ES Achievements are listed in one of three task guides.** Ground team tasks are covered in the "**Ground & Urban Direction Finding Team Tasks**" guide. Ground team members can find supporting material in the "**Ground Team Member & Leader Reference Text**". Aircrew and flightline personnel tasks are in the "**Aircrew & Flightline Tasks**" guide. Mission base personnel tasks are in the "**Mission Base Staff Tasks**" guide.

**Anytime you are training, you need to have a copy of your SQTR available and the trainer MUST have a copy of the appropriate task guide.** Always use the current SQTR in eServices and not the ones in the task guides. Training requirements are constantly being updated and the SQTRs in the task guides are out of date. When you sign in on an ES mission as fully qualified, **the Incident Commander expects you to be fully qualified.**

**Lives are at stake so make sure your trainer trains you and not just signs you off.**